

# Airbrush Course - Enrolment



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- Option 1: Fill this form out on Acrobat Reader, then save as a pdf, and finally, email it to: [lavonne.neal@airbrushventuri.com.au](mailto:lavonne.neal@airbrushventuri.com.au)
- Option 2: Post to: Airbrush Venturi, P.O. Box 1487, Frankston 3199.
- Option 3: Fax to: 03 9781 1025

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Name: \_\_\_\_\_ Mobile: \_\_\_\_\_

Address: \_\_\_\_\_

Work: \_\_\_\_\_ Home: \_\_\_\_\_ Fax: \_\_\_\_\_

Note 1: We will confirm your enrolment within 7 days of receipt by: 1. Text, 2. Email, 3. Phone, 4. Post In this order. We have regular difficulties trying to confirm enrolments. If you have NOT heard from us within 7 days please contact us.

Note 2: To have access to the Venturi Student Support Web Site - Airvolution - you must supply an email address, & please ensure you use Upper and Lower case letters in the email address properly.

Email: \_\_\_\_\_

Email (repeat): \_\_\_\_\_

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Describe your interest in airbrush and experience. If previously trained, list the courses:  
\_\_\_\_\_

Is there anything we should know about you that will help us to tailor our program to you, eg., deafness, colour blindness, medical conditions such as epilepsy, issues such as literacy or learning difficulties, or physical limitations eg, confined to a wheel chair?

\_\_\_\_\_

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Course Details: *(please fill in the course rate, program, and detail the course date & location)*

- Adult  Student  *(NB - full time students only)*
- Course Type \_\_\_\_\_
- Venue Location: \_\_\_\_\_ Program Date: \_\_\_\_\_

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**NO ENROLMENT WILL BE ACCEPTED WITHOUT A MINIMUM DEPOSIT OF 25%**

• Payment amount & type \$ \_\_\_\_\_ *(You can pay more than the min. 25% if you wish)*

• Money Order  No cash should be posted - postal money orders or bank cheques are recommended - for your security.

• Credit Card  Name of Credit card holder \_\_\_\_\_

Card Type: Bankcard  Visa  Mastercard

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|

Expiry Date \_\_\_\_\_ Signed \_\_\_\_\_

• Cheque  Name of Account Holder \_\_\_\_\_

HOME address of Acc. Holder; \_\_\_\_\_

Home Ph. \_\_\_\_\_ Suburb \_\_\_\_\_

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Yes, I've read and understand the conditions of my enrolment, signed \_\_\_\_\_

## Conditions of Acceptance of Your Enrolment in Our Courses

Due to an increasing range of problems relating to enrolment's in our courses, we find it necessary to ask that you accept a series of conditions that will help to ensure that everyone knows where they stand; that everyone understands their responsibilities to each other.

### 1. Form & Deposit = Enrolment:

No position in any course will be reserved without an enrolment form AND a 25% (or greater) deposit. This includes repeat students coming back for advanced training. A new enrolment form MUST be completed for each and every course.

### 2. Confirming Your Enrolment:

Please circle your preferred means of us confirming your enrolment. We will do our best to respond by these means. Because of the "grass roots" nature of our small organisation, with each teacher handling their own enrolment's, problems may occur.

People often don't fill in their enrolment form legibly, or are not available when we call and do not have an answering service for us to leave a message. It is very difficult to plan the time to continually call over a period of hours or days. There can be quite a number of different problems that can cause us to not be able to confirm your position.

If in the event that you have not been contacted by us within 7 days, please call the teacher you are working with, to ensure we have received your enrolment. We all have, both call waiting and message bank on all our phones, in the event that we miss your call.

### 3. Last Minute Withdrawals:

Many of our courses completely book out. Although we often have people that are willing to "jump in" at the last minute, they are often deprived of the opportunity, because a person will pull out only days before we start and those waiting are not given enough notice.

Accordingly, if a student pulls out within seven days or less of the start of the course, we retain the right to not refund the deposit.

At our discretion, we are willing to transfer the deposit to a future course, depending on the circumstances. We will always try to be understanding and flexible, but only in direct proportion to the disruption to our school.

If more than seven days notice is given we will fully refund the deposit, or hold it for a future course, at your discretion.

### 4. Balance of Course Fees

The balance of the course fees must be paid in full on the first day of the course unless prior arrangements are made with the teacher concerned.

Starting July 2004, will be penalty payments for all courses of \$10 for every day late (2-5 Day) or every week after the first week (Nights) that the fees are not paid in full. This is in line with all education institutions, that apply pressure to students to avoid late payment of their course fees. If you can't afford to pay for the course at the start, don't enrol till the following term!

### 5. If You Miss Part of a Course:

In the event that you miss a day or an evening of a course, it is extremely difficult for the teacher to provide remedial one-on-one tuition to assist you to catch up.

Airbrush Venturi is the most respected airbrush school in Australia and this is because we provide such tightly structured, high intensity training, giving the highest value for money on offer. Having to provide remedial tuition can severely disrupt the delivery of the standard course to the other students.

In the event that your teacher feels that the missed time is critical to your successful learning of our methods and that assisting you personally will disadvantage the other students, you have several options to catch up.

(A) We can organise an advanced past or present student to provide one-on-one tuition, in class, and oversee this. This is at an additional cost of \$30 per 2.5 hours and goes direct to the student. We reserve the right to control every aspect of remedial tuition. Any unauthorised tutoring in the Venturi Method infringes our legal rights and will lead to legal action by us.

(B) Students can travel to other course locations and complete the missed course sections when we are teaching them in other locations, for FREE; except for your additional travel costs.

(C) Our part time teachers can offer to provide one-on-one tuition at their home or yours at a rate of \$45 per 2.5 hours; but only with the direct permission of the School Director (Greg Lavonne, Laurent, Cristian, Glenn & Clinton).

### 6. We Supply Everything:

All equip., materials and comprehensive notes are supplied. You are NOT allowed to bring anything other than your airbrush into the classroom without the teachers permission.